

STATINTL



 ARO, Medical Staff


17 August 1964

Acting Chief, Records Administration Staff

Amendments to Medical Staff (A & E) Records Control Schedule

1. The changes requested in your 13 August memo have been approved, except for item 4. Our schedule has been amended to reflect these changes and the Records Center has been notified.


2. The disposition instruction for the Assessment Source Files was not approved.  discussed the indefinite disposition instruction proposed for item 4 with  of the A & E Staff who agreed to give further consideration to establishing a definite disposal period for the Assessment Source Files. The request for a change for item 4 will be resubmitted at a later date.

3. Further discussion with  resulted in deletion of item 25a from the schedule rather than that proposed in the memo. The answer sheets listed as 25a are no longer maintained as a separate file series. Your copy of the schedule should be noted accordingly.

cc: Records Center

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